



CHAP
International Inc.

P.O. Box 412
Denver, PA 17517
717.629.4329
chapusa.org

Dear Great Commission Christian:

Thank you for your personal interest in missions in Liberia! The Spirit of God is already preparing the hearts of those with whom we will work and with whom we will share the Gospel during this year's CHAP Mission Trip. We praise God for the people who prayed to accept Christ as Savior last year! We look forward to joining our Lord in the work He already is doing.

You will be a key part of this exciting and most rewarding ministry. It may be one of the greatest spiritual experiences of your life. There is **no limit** to what God can do through you as you yield yourself to the indwelling power of Christ!

Please take a few moments right now to review this material, and then promptly **complete the information forms and return them today**. We thank you for your sincere commitment to reaching those for whom Christ died!

Your trip fee covers airfare, lodging, meals on witnessing /work days, ground transportation, and insurance. It does not include meals for travel days and the one day off, and is subject to airfare increases. There may be an additional charge for airfare if you are traveling from a city other than the departure city.

It's our prayer that the Lord will use you in tremendous ways in order to bring Him glory as together we reach out to a lost and dying world that desperately wants to know our God and His plan of salvation.

...committed to helping others bring in the harvest.
Stan Weaver



Stan Weaver, CHAP International, Inc., P. O. Box 412, Denver, PA 17517

STEP-BY-STEP CHECKLIST

- Read the *Passport Procedure* (page 3), and take the required steps to obtain your passport **immediately**. **Mail us 3 photocopies of the portrait and signature pages from your passport**. If you are in the process of getting a passport, please complete and send us this CHAP Mission Application now. Send the photocopies of your passport (*Trip Code must be noted on copies*) as soon as you get your passport, but no later than 30 days before departure.
- Please read *Support Raising A Blessing?* (page 4) and begin raising the necessary funds for the campaign as soon as possible.

Complete and Return the Following:

- 3 photocopies of the portrait and signature page(s) of your passport**
- Initial Deposit Coupon** (*cut it off below*) along with **\$250 non-refundable deposit**.
- Personal Testimony Form** on page 7. Use the "Sample Testimony" (page 6) to help you prepare this vital tool for sharing the Gospel one-on-one.
- Application for Direct Missions** on pages 8 and 9.
- Signed CHAP Mission Trip Release** on page 10.
- Signed 'Biblical Unity on an CHAP Mission Trip' Statement** on page 11.
- Signed CHAP Mission Contract** on page 12. Note the financial deadlines! Keep a copy for your records.
- Signed CHAP Mission Trip Policy** on page 13. Keep a copy for your records.

Please send the completed 8 items listed above, along with your \$250 deposit to the CHAP Office

CHAP International, Inc.
P. O. Box 412
Denver, PA 17517



CHAP International, Inc.
Initial Deposit Coupon

Full Legal Name (as on Passport): _____

Address: _____

City, State, Zip: _____

Day Phone: _____

Evening Phone: _____

CHAP Mission Country: _____

CHAP Mission City: _____

CHAP Mission Date: _____

CHAP Mission Leader (s): _____

Return this

PASSPORT PROCEDURE

You can pick up your Passport Application at a local post office, or download them from the internet at http://travel.state.gov/passport/forms/form_841.html. Passport renewal & change forms can be acquired in the same locations. Passport applications can be filled in online and then printed out. Look for the link at the end of the appropriate form. Follow the instructions on the back of the form. It can take 6-8 weeks to get your passport, so it is **vital** that you apply for your passport as soon as possible.

The applicant must appear before your local passport agency. *(usually postmaster or clerk of court)* for the signing and witnessing of the application. *(Unless you are renewing or changing you passport, which can be done by mail.)* You can find your local passport agency on the internet at <http://iafdb.travel.state.gov/>

The applicant must submit the following to their local passport office:

- Completed Passport Application** *(Instructions are included on application)*
- 2 passport pictures** (2" x 2") *(See application Instructions)*
- \$97.00 Fee** *(\$55 passport fee {check or money order}, \$30 execution fee {check or money order}, and \$12 security surcharge {check or money order}. Varies with different passport offices)*
- Old Passport or State birth certificate** *(Must be a State or County issued birth certificate with their official seal. A copy or hospital record of birth WILL NOT BE ACCEPTED BY THE PASSPORT DEPARTMENT). (A certified birth certificate must include your given name and surname, date and place of birth, date the birth record was filed, and seal or other certification of the official custodian of such records.)*
- Photo identification** is required *(example, driver's license)*

Your completed passport application, two passport photos, \$97 passport fees, and State birth certificate, will be collected by your local passport office and placed in a sealed envelope, and forwarded to the nearest US Passport Processing Center. You should receive your passport within 6-8 weeks from the date that you apply for your passport.

Once you receive your passport:

After receiving your passport from the U.S. Passport office, please send 3 photocopies of the portrait and signature pages *(Trip Code must be noted on copies)* to CHAP International, Inc, a minimum of 30 days before departure. *(If a visa is required, you may need to have your passport 60 or more days before departure. Check with your Trip leaders for more information.)*

If you run out of time:

- (1) Call a local private passport expediting service company *(find in Yellow Pages)*; **Or Call** 1-800-272-7776.

SUPPORT RAISING - A BLESSING?

Many people already have been blessed by the Lord with the resources needed for CHAP Mission Trip. If God has not already given you the resources for the trip, He may desire to do some “faith building” in your life by having you raise some or all the funds. Although this is not something to be taken lightly, you can have a lot of fun mixed in with all the hard work.

The CHAP International, Inc. *Mission Trip Guidebook* has many helpful suggestions about how to raise funds for a Trip. You will receive a copy when you send in your Application and Deposit. Here are some suggestions to help you get started.

- STEP 1 PRAY. Express your total dependence on our Lord. Enlist others to pray with you.
- STEP 2 BEGIN WITH YOUR HOME CHURCH. Talk to your pastor or missions committee about how your church can help.
- STEP 3 MAKE A LIST OF PROSPECTS. Pray for ideas and list everyone who comes to mind. Include church friends, relatives, neighbors, school mates, club and civic contacts, Christmas card list. How about your doctor, lawyer, dentist? Do not leave people off your list, because you think they will not or can not support you. God may have other plans.
- STEP 4 RECORD AND PRIORITIZE YOUR PROSPECTS.
- STEP 5 MAIL LETTER. See sample on following page.
- STEP 6 MAKE FOLLOW-UP CONTACTS. In person is best, by phone is next best.
- STEP 7 KEEP TRACK. As you receive gifts, have a simple way to keep track.
- STEP 8 SEND FUNDING TO CHAP International, Inc.
- STEP 9 SAY THANK YOU.
- STEP 10 SERVE GOD ON THE CHAP MISSION TRIP.
- STEP 11 SAY THANK YOU AGAIN AS YOU REPORT THE RESULTS.

SAMPLE LETTER

February 6, 2006 (change date)

Dear _____:

[Personal 1st Paragraph]

God has opened the door for me to go on a short-term mission trip to Liberia, West Africa, with CHAP International, Inc. November 4-14, 2009. We will be working with existing churches in the city of *[City]* that are starting new baby churches there. I will be teamed up with other Christians there as we go door-to-door telling people about Jesus Christ through translators and bilingual literature.

We could really use your help! This is a team project, and you are needed on the team. First, we need your prayers for the spiritual battles ahead. Second, your help is needed to help cover part of the cost for this trip. Please pray about being a part of the team.

The total cost is \$_____. (Optional : plus \$____ needed in cash for immunizations or my passport). Please consider investing in this project. As a part of this team we all share in the eternal rewards that come from sharing the gospel of Jesus Christ with others. We would like to see you be a part of this great moving of God in (*country*). Much of this amount is due on (give 1st deadline).

If you would like to join us in this, please make your check payable to “CHAP International, Inc.” and return it to me at (your address). (Optional : enclose an envelope). CHAP International, Inc. then will send you a tax deductible receipt.

Optional - If I do not hear from you by (date about 2 weeks after you send letter), I will attempt to contact you to see if I can answer any questions you may have at that time.

You are very important to me. Thank you for praying about being part of my team and for helping me to do what God is calling us to do.

Sincerely,

Mark

SAMPLE TESTIMONY

Use this as a guide for writing your testimony.
Feel welcome to use some of the same phrases!

Hello, my name is Joe DeCitizen.

I live in the city of _____, PA, in the USA.

Before following Christ, I tried to become happy by making money, going to parties, and living my way. But these things only made me empty. I knew I was sinning against God. I often felt lonely and insecure. I was never sure if I died whether I'd go to heaven or not and that bothered me a lot.

I realized I needed for God to save me from my sins.

(How I became a Christian) Then some friends showed me that the Bible says that God loved us so much that He sent His Son Jesus Christ to die on the cross to pay for our sins. Jesus was buried, and after 3 days God raised Him from the dead. The Bible says that those who trust in Jesus to be their Savior will have eternal life with God. I knew that all my good works could never save me, so that day, I put my trust in Jesus alone to forgive me of my sins.

Today my life as a Christian is full of joy, peace, and purpose. I know that God loves me and has forgiven me. Best of all, I know that I have eternal life with God.

Would you like to know how you can have eternal life with God?

Key Points to Remember when Writing Your Testimony

'Before following Christ': Be *general* about your life before Christ. You don't want the hearer to dwell on your sins. Describing feelings is helpful. These include statements most people can relate to. The more of these you include the more people will be able to identify with you. It would be good to include approximately 4 of these (e.g., painful, unloved, lonely, empty, uncertain of eternity, sinful, felt guilty, unfulfilled, aimless, selfish, insecure, confused, angry, bitter, depressed, defeated, lost, unforgiven, etc.), but avoid needless sin details. If you say, "I was a [thief / etc.]", then the hearer may think, "I'm not *that* bad – I don't need Christ the way she/he does." General descriptions of sin have broader impact. If you say, "I was rebellious and sinned all the time," then the hearer may identify by thinking, "I bet s/he was a drinker, like *me*." And finally, don't spend 5 minutes on sin versus only 30 seconds on salvation and your new life!

(How I became a Christian): Make sure this section gives the *gospel!* briefly. Your testimony may be the only chance for someone to hear it! *The gospel is:* [we are sinners who are saved only when we put our faith in Christ, who died for our sins, was buried, and raised. Eternal life is not earned by our good works.] Scripture does *not* say that we were saved by 'walking the aisle', or 'asking Jesus into our hearts', or other Christian-ese jargon. Be clear. Avoid 'churchy' terms.

'Today my life as a Christian is': This section should cause the hearer to want what you have therefore dwell on the positive benefits, not problems! Tell of the joy, peace, and forgiveness Jesus gave you – instead of "since trusting Christ, I have had nothing but problems". If you really must mention the problems, a better approach would be, "After I trusted Christ, He has always given me strength and peace, even when I have problems." These things should also include the flip-side of what you lacked before following Christ. For example: forgiveness...instead of guilt, fulfillment...instead of emptiness, purpose...instead of aimlessness, joy... instead of anger, acceptance... instead of rejection in life. It would always be good to include that now you have a "personal and intimate relationship with God" and that you have the "assurance of going to Heaven when you die" (Eternal Life).

End with this question: **Would you like to know how you can have eternal life with God?**

WRITE YOUR PERSONAL TESTIMONY!

- Your testimony is a **vital tool** that you will use as you share the gospel. CHAP International, Inc needs you to write it **briefly** below so that it may be translated into the language for your CHAP Mission Trip area.
- See the “SAMPLE TESTIMONY” and instructions first (from page 6).
- IMPORTANT!** Use only this form so the testimony will be an appropriate length for practical e3 Mission Trip use.

Hello, my name is _____

I live in __ (state and country) _____

Before following Christ, _____

I realized I needed _____ (optional)

(How I became a Christian – include a BRIEF gospel) _____

Today my life as a Christian is _____

Would you like to know how you can have eternal life with God?

7

RETURN THIS PAGE to Stan Weaver, P.O.Box 412, Denver, PA 17517

CHAP International, Inc.
APPLICATION FOR DIRECT MISSIONS

Trip Code _____

CHAP Mission Country: _____ **City:** _____ **Dates:** _____

I. General Information

Legal Name (*as it appears, or will appear on your passport!*):

Last: _____ First: _____ Middle: _____

Name Known As (*example: Hank for Henry*): _____

Mailing Address (**No P.O. Boxes**): _____

City/State/Zip: _____

	at HOME	at WORK
Telephone		
E-mail		
Fax		
Pager		
Mobile phone		

II. Pastoral Endorsement (*Please have a pastoral staff member of your church sign below.*)

I recommend that this Applicant represent Jesus Christ and our church on the mission field with CHAP International to do personal evangelism in order to plant new churches.

Pastor's Name: _____ Pastor's Phone: () _____

Pastor's Signature: _____ Signature Date: _____

III. Personal Information

Gender (M/F): ___ Occupation: _____

Marital Status: Single ___ Married ___ Spouse's Name: _____

Shirt Size (Button down short sleeve) (Circle Size): S M L XL XXL XXXL
(Women's Only)

IV. Travel Information

Preferred airport for domestic departure: _____

Passport Number: _____ Nationality: _____

Date of Birth: _____ Place of Birth: _____

Date of Issue: _____ Date of Expiration: _____

Issuing Authority: _____

V. Field Ministry

Previous CHAP Mission Trip country/year: _____ / _____ CHAP Mission Leader: _____

Are you an ordained pastor or a lay preacher? YES NO

Would you be willing and able to give a devotional or speak at an outreach meeting? YES NO

Foreign language(s) I speak: _____ Proficiency: Good Fair "Cloudy"

Please share any special skills or abilities you would like to use during the trip:
(e.g., Puppets, Drama, Guitar, etc.) _____

Do you sing? YES NO Would you do special music on the trip? YES NO
I help in an Awana Club at this church: _____

My role or title in Awana (*commander, director, etc.*) is: _____

VI. Emergency Information (REQUIRED...please be complete!)

Emergency Contact #1 (Do not use people who will be traveling with you to the field.)

Name: _____ Relationship to you: _____

Address: _____

City/State/Zip: _____

Telephone: HOME () _____ WORK () _____

Email Address _____

Emergency Contact #2

Name: _____ Relationship to you: _____

Address: _____

City/State/Zip: _____

Telephone: HOME () _____ WORK () _____

Email Address _____

VII. Medical Information (REQUIRED...please be complete!)

What is your blood type _____

Do you have any particular health problems? YES NO
Describe: _____

Are you now taking, or will you be taking, any medication(s)? YES NO
List Medications: _____

List any chronic diseases or allergies you have: _____

List any sleeping conditions you have (snoring, insomnia, etc.): _____

VIII. Ministry Information

Home Church: _____

Pastor: _____ Telephone: () _____

Address: _____

City/State/Zip: _____

CHAP MISSION TRIP RELEASE

(To be completed only if 18 years or older)

I, the undersigned, desire to travel to one or more foreign countries in cooperation with CHAP International, Inc. for the purpose of participating in one or more CHAP Mission Trips organized by CHAP International, Inc., or otherwise. On behalf of myself, my heirs, representatives and assigns, I hereby release and forever discharge CHAP International, Inc., my church and their respective members, employees, officers, directors and representatives from and against any and all claims for any and all injuries (including death), losses or damages I might have or sustain on or in any way relating to any such CHAP Mission Trip, any travel to, in and from any foreign countries or any stay in foreign countries, whether before, during or after an CHAP Mission Trip or otherwise.

I understand that travel, particularly for mission purposes, may involve significant risks and that travel to some areas of the world involves greater health and safety risks than foreign travel in general. I understand that it is my sole responsibility to gather whatever information I need in order to assess the risk involved in any travel, stay or other activity contemplated by this RELEASE. My signature on this RELEASE and my participation in any such activity means that I have to my full satisfaction obtained all information necessary for me to assess the risk and to participate willingly.

I am eighteen (18) years of age or older, and this RELEASE is binding on me and my executor, administrators, heirs and assigns.

I give CHAP International, Inc. and its representative(s) authority to request and authorize medical and/or hospital treatment for my benefit in the event of any injury or sickness sustained by me while on any such travel, stay or other activity, including, without limitation, while traveling to and from any foreign country. I agree to pay for all such treatment and to reimburse CHAP International, Inc. for all costs and expenses incurred by it with respect to such treatment.

I am a Christian and I understand that the Bible commands Christians to make every effort to live at peace and to resolve disputes with each other in private or within the Christian church (see Matthew 18:15-20; I Corinthians 6:1-8). Therefore, I agree with CHAP International, Inc. that any claim or dispute covered by, arising from or related to this RELEASE will be settled by biblically based mediation and, if necessary, legally binding arbitration in accordance with the *Rules of Procedure for Christian Conciliation* of the Institute for Christian Conciliation. All such mediation and arbitration shall take place in Lancaster, PA. Judgment upon an arbitration award may be entered in any court otherwise having jurisdiction. I agree with CHAP International, Inc. that such mediation and arbitration will be the sole means available to us for resolving any controversy or claim covered by, arising from or related to this RELEASE and that we expressly waive our rights to file a lawsuit in any civil court against one another for such disputes, except to enforce an arbitration decision. Nothing in this paragraph shall prevent CHAP International, Inc. from asserting or pleading this RELEASE as a defense in any action or proceeding brought against CHAP International, Inc.

I have fully read the above and understand it.

Printed Name: _____

Signature: _____

Biblical Unity on a CHAP Mission Trip

THE GOAL OF UNITY. The task of finally finishing the Great Commission is bigger than any one part of the Body of Christ. God wants to use the entire Body of Christ to finish this task. CHAP International, Inc. seeks to be an answer to the prayer Christ Himself prayed in John 17:20-21:

I do not pray for these alone, but also for those who will believe in Me through their word: that they all may be one, as You, Father, are in Me, and I in You; that they also may be one in Us, that the world may believe that You sent Me.

UNITY BASED ON TRUTH. CHAP International, Inc. seeks to serve as a catalyst for spiritual, Biblical unity in the Body of Christ as we serve various parts of the Body to plant new churches. While we pray and work toward unity, we also are mindful of Paul's caution in Galatians 1:8, 9:

But even if we, or an angel from heaven, preach any other gospel to you than what we have preached to you, let him be accursed. As we have said before, so now I say again, if anyone preaches any other gospel to you than what you have received, let him be accursed.

STATEMENT OF FAITH. Unity must be based on truth. Cooperation that results in a dilution or compromise of the essential truths of the Bible is ecumenism, not Holy Spirit-breathed Biblical unity. We seek to work with all those who believe in the following Statement of Faith:

God. We believe that the Godhead eternally exists in three persons--the Father, the Son, and the Holy Spirit--and that these three are one God, having precisely the same nature, attributes, and perfections.

Jesus. We believe in the deity of Jesus Christ, His virgin birth, sinless life, miracles, death on the cross to provide for our redemption, bodily resurrection and ascension into heaven, present ministry of intercession for us, and His return to earth in power and glory.

Holy Spirit. We believe in the personality and deity of the Holy Spirit, that He performs the miracle of new birth in an unbeliever and indwells believers, enabling them to live godly lives.

Bible. We believe in the divine verbal inspiration of the Scriptures. The whole Bible, in the original manuscripts, is without error. As the revelation of God, we believe the Bible to be the sole authority and sufficiency with regard to Christian faith and practice.

Man. We believe that man was originally created in the image of God. Adam fell through sin, and as a consequence of his sin, lost his spiritual life. This spiritual death, or total depravity of human nature, has been transmitted to the entire human race of man, the Man Christ Jesus alone being excepted. Thus every person is born into the world with a nature that is essentially and unchangeably sinful apart from divine grace.

Salvation. We believe that, due to universal death through sin, no one can enter the kingdom of God unless born again. Our redemption has been accomplished solely by the blood of our Lord Jesus. We believe that the new birth of the believer comes only through faith in Christ. No other acts, such as confession, baptism, prayer, faithful service, or manifestation of certain spiritual gifts, are to be added to believing as a condition of salvation.

I agree with the **Statement of Faith** written above.

Printed Name

Signature

Date Signed

CHAP Mission Trip

CHAP MISSION CONTRACT

(To be completed only if 18 years or older)

By signing this contract, I am indicating that I would like to participate in a CHAP International, Inc. ("CHAP") Mission Trip, and I am committed to obtain all of the funds necessary to do so. I realize that all funds that I obtain for this Mission Trip are considered as charitable contributions to CHAP (*a non profit organization*), and therefore are the property of CHAP, for federal income tax purposes to the extent permitted by law. Tax deductible contributions will not be refunded.

I realize that all checks should be made payable to CHAP International, Inc., and sent P. O. Box 412, Denver, PA 17517, and that all funds will be administered as a personal "CHAP Mission account" in my name for this trip. I understand that this account will be established upon approval of my application, and the receipt of a \$250 non-refundable deposit. CHAP may increase the price of this Mission Trip upon notice to participants.

If I am able to participate in the CHAP Mission Trip, the trip price, established by CHAP, and any expenses incurred by CHAP on my behalf for this CHAP Mission Trip, will be deducted from my CHAP Mission account. I will submit:

- 50% of CHAP Mission Trip price (after \$250 deposit) at least 75 days prior to the trip departure date; and
- All remaining CHAP Mission Trip price at least 45 days prior to the trip departure date.

In the event that CHAP Mission Trip funds raised exceed the trip price by \$250 or more, I understand that I may request such funds be applied as a non-refundable deposit toward a future CHAP Mission Trip before the end of the next calendar year. These funds will be moved to a pending CHAP Mission account. No interest will accrue for funds left in a pending CHAP Mission account. Any funds not used by the end of the following calendar year will be used to further the mission of CHAP, and all records of my CHAP Mission account may be discarded. In the event that CHAP Mission Trip funds raised exceed trip costs by less than \$250, such excess funds may be used, by CHAP, to cover other CHAP costs.

In the event that I do not participate in the CHAP Mission Trip, any expenses incurred for me or on my behalf (*airline cancellation fees, deposits, etc*) will be deducted from my CHAP Mission account, and I will be responsible for any deficit. I will pay any deficit within fifteen (15) days following notice to me of the amount of such deficit. Any funds remaining in my CHAP Mission account, after all of my expenses are paid, may be used in the way described in the previous paragraph.

I am a Christian and believe that the Bible commands Christians to make every effort to live at peace and to resolve disputes with each other in private or within the Christian church (see Matthew 18: 15-20; 1 Corinthians 6:1-8). Therefore, I agree that any claim or dispute arising from or related to this Contract or any CHAP Mission Trip in which I participate shall be settled by biblically based mediation and, if necessary, legally binding arbitration in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation. All such mediation and arbitration shall take place in Lancaster, PA. Judgment upon an arbitration award may be in any court otherwise having jurisdiction. I understand that these methods shall be the sole remedy for any controversy or claim arising out of this Contract or any such campaign and I expressly waive any rights I have to file a lawsuit in any civil court for such disputes, except to enforce an arbitration decision.

Printed Name

Signature

Date Signed

CHAP Mission Trip

12

RETURN THIS PAGE to Stan Weaver, P.O.Box 412, Denver, PA 17517

CHAP MISSION TRIP POLICY

I realize that the following elements are crucial to the effectiveness, quality, and safety of our CHAP Mission Trip together. As a member of the CHAP Mission team, I agree to:

1. Remember that I am a guest working at the invitation of a local pastor.
2. Remember that I have come to learn, not to teach. I may run across procedures that I feel are inefficient, or attitudes that I find closed-minded. I will resist the temptation to inform our hosts about "how I do things." I will be open to learning other people's methods and ideas.
3. Respect the host's view of Christianity. I recognize that Christianity has many faces throughout the world, and that the purpose of this trip is to witness and experience faith lived out in a new setting.
4. Develop and maintain a servant's attitude toward all nationals and my teammates.
5. Respect my team leader(s) and his or her decisions.
6. Refrain from gossip. I may be surprised at how each person will blossom when freed from the concern that others may be passing judgment.
7. Refrain from complaining. I know that travel can present numerous unexpected and undesired circumstances, but the rewards of conquering such circumstances are innumerable. I will try to be creative and supportive.
8. Respect the work that is going on in the country with the particular church(es) or person(s) with whom we are working. I realize that our team is here for just a short while, but that the local church is here for the long term. I will respect their knowledge, insights, and instructions.
9. Refrain from negative political comments or hostile discussions concerning our host country's politics.
10. Remember not to be exclusive in my relationships. If my close friend or spouse is on the team, we will make every effort to interact with all members of the team, not just one another.
11. Refrain from any activity that could be construed as a romantic interest toward a national. I realize certain activities that seem innocent in my own culture may seem inappropriate in others.
12. Abstain from the consumption of alcoholic beverages, the use of tobacco, or any un-Christ-like behavior while on the trip.

Printed Name

Signature

Date Signed

CHAP Mission Trip